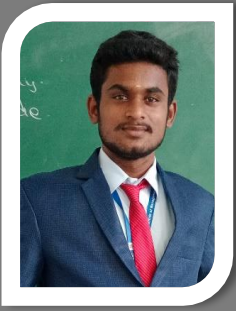


# MOHANRAJ R

## HR EXECUTIVE



### CONTACT

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[rmohan271299@gmail.com](mailto:rmohan271299@gmail.com)

North Street, S. Pudukottai,  
Pachamalayankottai (PO), Dindigul.  
624707.

### TECHNICAL SKILLS:

Operating System : Windows

Packages : DCA, Tally

### INTERNSHIP:

**Company Profile:** ANIL FOODS PVT Ltd

**Duration** : Three months

**Description** : Stress Management

### HOBBIES:

- Collecting & Reading Books
- Farming

### STRENGTH

- Easily adaptable to any environment
- Team player so easily manage others.
- Positive attitude.

### CAREER OBJECTIVES

I would like a career that gives me rich exposure through diverse assignment and working with people of high caliber. I would constantly look out for challenges, which would help me to achieve me personal and Professional goal.

### PROFESSIONAL EXPERIENCE

#### HR EXECUTIVE

**Akruthi Apparel | Tirupur | Nov 2022 to Present.**

- Implemented effective HR policies to ensure all practices are in compliance with labor and employment regulations
- Increased employee retention rates above 90% by creating and maintaining a positive work environment
- Developed targeted outreach recruitment programs to recruit more minorities and meet affirmative action requirements.
- Updated 150+ employee records and job assignment daily
- Preparing Monthly Payroll Staffs & Workers.
- Generated ESI & PF Number

### EDUCATION.

#### MBA

Vijay Institute of Management

Dindigul

2020–2022

#### B.Com (CA)

GTN Arts & Science College

Dindigul

2014–2014