



DAVID J

Process Analytics

SUMMARY

Results-driven **Excellence Executive** with 8+ years of progressive experience in **FMCG** operations, specializing in **data analytics, process optimization, SAP systems, inventory control, internal auditing, and financial analysis**. Proven track record in implementing **cost-effective strategies**, driving **operational efficiencies**, and ensuring **regulatory compliance**. Expert in leveraging business intelligence tools and ERP systems to support data-driven decision-making and cross-functional process improvement.

Technical Skills

- Advanced MS Excel & Financial Modelling
- Audit Documentation & Stakeholder Communication
- Data Validation & Reporting
- Proficient in SAP MM, SD, FICO, PP Modules.
- Stock management and reconciliation procedures.
- Inventory valuation and tracking.
- Material Planning and procurement , Production coordination.
- Cost analysis and variance reporting.
- Budget analysis and financial data interpretation.
- Cost center allocation updating and profitability analysis.
- Workflow & Process Mapping
- Cross-functional coordination and workflow management.
- Standard Operating Procedure development and updates.
- Experience with SAP transaction and navigation for various business process.

EDUCATION

Anna University

B.E Mechanical Engineering 2017

TOOLS

- SAP
- Power BI
- BIBO
- Microsoft Office

EXPERIENCE

Process Excellence Executive

Naga Ltd



2024 – June-2025 📍Dindigul

- Ensured high-quality, clean datasets by standardizing formats and updating transactional status across business functions.
- Performed end-to-end process-level transaction reconciliation, validating data consistency across integrated systems to ensure operational accuracy and seamless business process flow.
- Conducted SAP training on function wise like P2P, O2C, Production, Inventory Management, and GL analysis.
- Drafted SOPs and mapped workflows for new product development and business migration projects.
- Process and workflow updating periodic wise.
- Gathered functional SAP requirements and coordinated with internal teams for development and validation prior to user acceptance testing.

Cost Analyst & Internal Audit Coordinator

Naga Ltd



2020 - 2024 📍Dindigul

- Developed **Cost of Goods Manufactured (COGM)** reports and performed cost centre budgeting using SAP.
- Analyzed RM-to-FG cost conversions, batch-level stock valuation, and subcontracting(Third Party) conversion costs.
- Managed **BOM updates** further changes based on business need.
- Led internal control reviews, cost audits, and financial risk mitigation processes.
- Supported audit teams with required documentation and clarification notes.
- Coordinated with functional teams to address and close all outstanding internal audit points.

Payable Executive

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2019 - 2020 📍Dindigul

- Process and verify vendor invoices for accuracy, ensuring proper coding and approval.
- Review purchase orders, receipts, and invoices for three-way matching.
- Enter invoice data into accounting system (SAP) vouching the incoming invoices.
- Ensure all invoices are accurately recorded, processed, and paid in a timely manner while adhering to company policies.
- Maintain payment schedules and suppliers and vendors are paid accurately and on time.
- Generate aging reports and track outstanding payables.
- Support month-end and Year-end closing process.

Warehouse Executive

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2017 - 2019 📍Dindigul

- Planned and executed procurement strategies based on reorder levels and forecasted requirements.
- Monitored vendor performance, handled PR to PO conversion, and tracked delivery schedules.
- Executed FIFO stock segregation, daily stocktaking, and GRN vs. ledger reconciliation.
- Conducted **FSN analysis**, managed internal stock transfers, and supported asset-based PO tracking.
- Verified material receipts and ensured real-time updates in SAP inventory modules.