

S No	Description	Responsible	Validate
1	To set skill based criteria	IE/GM/COO	MD
2	To validate skill matrix	IE	<del>IE</del> /FM
3	To generate eligible employee list to be recommend with grade	HR/IE / <del>GM</del> HR	<del>GM</del> /COO
4	To generate monthly summy of eligible/Not eligible list	IT	HR
5	To mention operation grade report in Last evaluvated date / Last increment date	IT	HR
6	Final approval prescribed format to go MD sir approval	IT	HR
7	After Final approval salary to be revised wage / Grade in Payroll	IT	HR