



GAINUP
INDUSTRIES INDIA (P) LTD.

GAINUP TECHNOTEK LTD

GUT/AGM/SOP/005

Supply Manual System

Effect Date 14.08.2023

AGM-MARKETING & MERCHANDISING

Revised No 02

Revision Date 15/09/2024

Accessories Perimeters

Mr.Karthick – Merchandising Perimeter

SOP	WHO?	Timeline / Action
Fabric Management review	AGM+ LOGISTIC TEAM	Weekly
Order Management file review	AGM with team	Day to day activity
Capa Management file review	AGM+ planning team	weekly
W/O & C/O release to monitor	AGM	Day to day activity
Import Register file review	AGM+ Import team	Weekly
4 weeks Shipment Plan discussion	AGM+planner+fty team	weekly
MOM points to be Review & to be closed	AGM	Day to day activity
Sumup meeting with DKT + GU	AGM+fty +Merch	Weekly
Order review meeting with VP	AGM+merch	Weekly
DKT Order validation - Feasibility	AGM+VP+Indus	Seasonally
Selection VS Realised qty review	AGM	Weekly
Development meeting with DKT team	AGM+INDUS+DKT team	weekly
Retro meeting with DKT team	AGM+INDUS+DKT team	weekly
FRC comparison file review	AGM +merch	Day to day activity
Weekly Shipment qty & value analysis	AGM+ logistic team	weekly
Actual prod qty updating to monitor	AGM+Planner	weekly
Master file updation review in G drive	AGM	Weekly

This document will be revised annually or as needed whenever changes are required.
Issue No: 01



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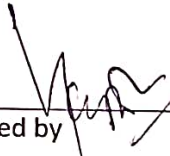
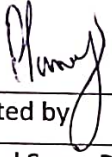
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MONITOR CAPA FILE UPDATION	AGM+PLANNER	Monthly
TEAM KPI REVIEW	AGM	Monthly
CPT DATA BASE FILE REVIEW	AGM+ FS I/C	Monthly
SSE assessment DISCUSSION WITH TEAM	AGM	Weekly
W/O Release to be Monitored	AGM	Monthly

			
Prepared by	Sri Sandoshkarthika.N	Approved by	Validated by
Name	Technical Trainer-HR	Gangatharan.C	Perumal Samy.D
Designation		DGM-HR	Vice President

